Portfolio Project (Juniors)

WHAT IS A PORTFOLIO?

 Your portfolio is a collection of your best work and functions as a demonstration of your abilities and accomplishments. It should include:

- Samples of your work (your best work and work that shows your progression)
- Grades and test results
- Your goals for your work in school and your future plans
- Plans for college and life after high school
- A record of your jobs, internships, or volunteer service
- Honors or awards you have received
- Reflection essay(s) & cover letter
- Resume
- List of References

HOW WILL YOU USE YOUR PORTFOLIO?

- **To organize important information,** especially work that you are proud of. You will use your portfolio to share your work with college admissions officers or potential employers for internships or a job.

- **To market yourself.** Your portfolio will give you the chance to show you are ready for college or employment.

- **To help you plan for the future.** The information in your portfolio will help you keep track of how you are doing in school. It will also help you explore your interests and dreams, so that you can make plans for what courses you want to take in college and what you want to do after high school or college.

HOW WILL YOU ORGANIZE YOUR PORTFOLIO?

You will organize your portfolio into three sections: **Academic Credentials, Academic Highlights and Development,** and **Personal & Social Development**. See the rubric for what information should go into each section.

HOW DO YOU GET STARTED?

Supplies:
1 ½" to 2" ring binder with transparent cover insert (1)
Plastic sheet protectors (25 – 50 count)
Index dividers for ring binder (1 package)

You will need to purchase these 3 items!

Digital Camera
Scanner
Computer

These 3 items are available in IDS Labs A & B.

Creativity & Thoughtfulness → You must provide these 2 items!

Collect:
Individual pieces of work which can include but is not limited to:
Academic projects and papers
Academic and athletic certificates, awards, trophies, medals, letters of recommendations or recognition, etc.
Volunteer or work related awards, commendations, and acknowledgements
Newspaper announcements or clippings
Photos of activities and artifacts too large to fit into portfolio

Start collecting samples of your work that demonstrate and highlight your **Academic Achievement/Credentials, Academic Skills Development, and Personal and Social Development.** Each sample should demonstrate a characteristic that you would like to highlight such as
- **your creativity,**
- **your critical thinking skills,**
- **your ability to collaborate with others,**
- **your problem solving skills,**
- **your time-management skills,**
- **your maturity,**
- **your social consciousness, etc.**

Overall, your portfolio is a reflection of who you are and the skills and talents that you have to offer to a potential employer, to a college campus, and to your community. IT SHOULD MAKE YOU STAND OUT FROM THE CROWD!
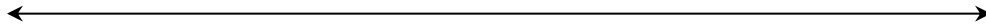
You will create two (2) portfolios: a **paper version** using a binder and an **electronic version** using your choice of technology application: Weebly, web page using HTML & CSS or DreamWeaver, etc.

PORTFOLIO PROJECT SUBMISSION DATES & REQUIREMENTS
Due Friday, February 28   Points: 60 pts
Submit **paper** copies of the following items:

- o   Quote that represents who you are
- o   Goal Statement/5 year plan
- o   Transcript
- o   Table of Contents
- o   Resume
- o   List of References
- o   Award, Certificates, Letters of Recommendations or Recognition, etc
- o   Any four (4) samples of work from core content area

←――――――――――――――――――――――――――――――→

Electronic Submission: Thursday, March 5,   Points: 50
Continue building and revising both the **paper and electronic** versions of your portfolio.

Submit link to your Weebly through the turn-in form on my website.